Galilee Catholic School
2016 Fee Information
This booklet has been put together to assist families in understanding Galilee Catholic School fees including discounts available, payment arrangements, important dates and frequently asked questions.

Fees are essential in enabling the school to provide services and resources, and it’s the responsibility of parents to ensure school fees are paid in full and on time each year.

**Book Day 2016**

Book day will be held on Thursday 28th January from 8.30am to 4.00pm. Book day is provided for parents and or carers to collect their children’s books to take home and prepare for the school year. Children will bring all books back on the first day of school, named and covered as per the instructions provided by their teacher within each bag. This is an exciting exercise for children, as we believe this gives them a greater sense of ownership of their books.

In order to collect your child’s books, a book day fee of $50.00 per student is required on or before book day which will be credited to your first statement in 2016. If your family is away on this day you will be able to pay and pick up books on the first day of term from 8.30am.

**If you fit one of the below criteria you will be exempt from paying the fee on book day**

- You were eligible for school card in 2015 this fee will be waived.
- You already have a direct debit agreement in place for 2016 and all prior fees are up to date or enter into a direct debit agreement on book day

**Tuition Fees**

In order for Galilee Catholic School to meet its financial obligations in 2016, the Galilee Catholic Community Council has approved a 4.5% increase on tuition fees and composite and building levies.

Fees are billed at the beginning of the year and payable in full no later than 31st March 2016, unless there is a payment plan in place. **Fees paid as a lump sum by 31st March of current fee year will attract a 5% discount on the Tuition Fee.**

This discount does not apply to composite levy, education capital levy, building levy, extracurricular activities such as camps, aquatics, year 7 jumpers and/or any sporting events.

Please be advised that any fees associated with debt collection will be added to your account and are payable by the family in debt collection.

Sibling discounts apply to the second and third children as listed below, there is no tuition fee charged to 4th child or more, however they will pay the Composite Levy and Education capital Levy.

<table>
<thead>
<tr>
<th>Level</th>
<th>1st Child</th>
<th>2nd Child</th>
<th>3rd Child</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>School Card Eligible (SCE)</td>
<td>$1,084</td>
<td>$850</td>
</tr>
<tr>
<td>B</td>
<td>SCE-45000</td>
<td>$1,265</td>
<td>$992</td>
</tr>
<tr>
<td>C</td>
<td>45001-55000</td>
<td>$1,445</td>
<td>$1,134</td>
</tr>
<tr>
<td>D</td>
<td>55001-65000</td>
<td>$1,626</td>
<td>$1,275</td>
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<tr>
<td>E</td>
<td>Above 65000</td>
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</table>

**Levies**

- Composite Fee: $506.00 per child
- Education Capital Levy: $34.00 per child (School Card eligible exempt)
- Building Levy: $292 per family
## Weekly Payment Schedule

### 1 Child Enrolled

<table>
<thead>
<tr>
<th>Level</th>
<th>Tuition</th>
<th>Composite Levy</th>
<th>Building Levy</th>
<th>Education Capital Levy</th>
<th>Total</th>
<th>Over 52 Weeks*</th>
<th>Over 40 Weeks**</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>School Card Eligible(SCE)</td>
<td>$1,084</td>
<td>$506</td>
<td>$292</td>
<td>$0</td>
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<td>$506</td>
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<td>$292</td>
<td>$34</td>
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<td>$292</td>
<td>$34</td>
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### 2 Children Enrolled

<table>
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<tr>
<th>Level</th>
<th>Tuition</th>
<th>Composite Levy</th>
<th>Building Levy</th>
<th>Education Capital Levy</th>
<th>Total</th>
<th>Over 52 Weeks*</th>
<th>Over 40 Weeks**</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>School Card Eligible(SCE)</td>
<td>$1,934</td>
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<td>$1,012</td>
<td>$292</td>
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### 3 Children Enrolled

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<th>Level</th>
<th>Tuition</th>
<th>Composite Levy</th>
<th>Building Levy</th>
<th>Education Capital Levy</th>
<th>Total</th>
<th>Over 52 Weeks*</th>
<th>Over 40 Weeks**</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
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<td>$1,518</td>
<td>$292</td>
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<tr>
<td>D</td>
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<td>$1,518</td>
<td>$292</td>
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<td>$5,537</td>
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<td>Above 65000</td>
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<td>$292</td>
<td>$102</td>
<td>$5,939</td>
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### 4 Children Enrolled

<table>
<thead>
<tr>
<th>Level</th>
<th>Tuition</th>
<th>Composite Levy</th>
<th>Building Levy</th>
<th>Education Capital Levy</th>
<th>Total</th>
<th>Over 52 Weeks*</th>
<th>Over 40 Weeks**</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>School Card Eligible(SCE)</td>
<td>$2,416</td>
<td>$2,024</td>
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<td>$0</td>
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<td>$279</td>
<td>$136</td>
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<td>D</td>
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<td>$279</td>
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<tr>
<td>E</td>
<td>Above 65000</td>
<td>$4,027</td>
<td>$2,024</td>
<td>$279</td>
<td>$136</td>
<td>$6,466</td>
<td>$124.35</td>
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</table>

*Payments over 52 weeks must commence no later than Friday 8th January 2016 and will conclude on or before Wednesday 30th December 2016.

**Payments over 40 weeks must commence no later than Friday 5th February 2016 and will conclude on or before Friday 4th Nov 2016.

Weekly payment plans do NOT include any extracurricular activities that are billed during year. These invoices are required to be paid separately at time of issue.
Frequently Asked Questions

Q. When do I receive my account?
A. The annual tax invoice for tuition, composite fees and other applicable levies will be distributed to families in week 3 of term 1.
   By Week 3 of Terms 2, 3 & 4 – a statement of amounts due will be issued as reminder.

Q. Why have I been invoiced the highest fee bracket?
A. All families are invoiced on the highest income bracket. Once you have provided your proof of combined family income for the 2014/2015 financial year you will receive the relevant fee remission.

Q. What can I use to provide proof of combined family income?
A. Proof of combined family income can be provided with one of the following documents;
   ▪ Centrelink income statement
   ▪ Documentation from Centrelink showing assessable income for Family Tax Benefit purposes
   ▪ 2014/2015 financial year Notice Of Assessment issued by the Australian Taxation Office
   ▪ Last 4 consecutive payslips

Q. What is School Card?
A. The State Government offers assistance for low income families via the School Card Assistance Scheme. It is important that parents/carers work with the school to complete the necessary documentation as there are administrative cut-off dates (determined by the Department of Education and Children Services) that apply each term, and need to be complied with in order to receive funds for each eligible child. Being eligible for school card immediately puts you into income level A (School Card Eligible).
   Enquire about school card at the front office. Please be advised that 2016 application forms will not be available until book day.

Q. What are the Composite fees on my statement?
A. The composite fee is a compulsory charge on a per student basis, and covers the following items:
   • Consumables that are used by your child in class e.g. books, pens, pencils, glue, scissors, erasers, rulers, etc.
   • Various levies that we are charged for copyright etc.
   • Computer expenses associated with the running and maintenance of the many laptops and computers that are available for your child’s use
   • Excursions
   • Insurances and ambulance cover
   These are just a few things that this levy covers.

Q. What is the Education Capital Levy?
A. This is a fee that is charged to all Adelaide diocesan schools, by the archdioceses. Families who qualify for school card are exempt from this levy.

Q. What is the Building Levy?
A. The building levy is compulsory and goes towards any building projects.

Q. When are our school fees due?
A. School fees are due by 31st March 2015, unless you have a payment plan in place.

Q. What if I have a balance due from 2015 fees?
A. Please finalise this amount by 11th December 2015 or arrange to have this amount added to your payment plan for 2016.
Q. Will the weekly fee payment cover extra charges for when my child participates in a school organised sporting event e.g. soccer, aeroskools, touch, netball etc.
A. No. you will need to pay these invoices separately before your child participates in the event.

Q. How much notice do I need to give if we are leaving the school? Will I have to pay an exit fee?
A. Galilee requires one (1) full school term notice in writing for leaving students. Galilee does not charge an exit fee if a terms notice is provided. A terms tuition fees will be charged if you have not informed the school in the required time frame. Where the appropriate notice of leaving is given we will adjust your tuition fees accordingly; the composite levy, building levy and education capital levy are not adjusted if you leave before the end of the school year. We understand that families may not know exact moving dates, however keeping us informed early will avoid any extra charges.

Q. What if my family is experiencing financial hardship?
A. The Galilee fee structure includes a range of fee concessions, including:
   - Family concessions (more than one student enrolled)
   - Fee concessions for families on low incomes
   - Fee concessions for families on school card
Should your family be experiencing financial difficulty it is imperative that you make a time with the finance officer or principal as soon as possible. You can speak with the finance officer to discuss options available to you and arrange a payment plan Monday – Thursday. Remember we can only help you if we know you are having difficulty.

Q. Is there any discount for paying our school fees in full by 31st March 2016?
A. YES! Fees paid as a lump sum by 31st March of current fee year will attract a 5% discount on the Tuition Fee. This discount does not apply to composite levy, education capital levy, building levy, extracurricular activities such as camps, aquatics, year 7 jumpers and/or any sporting events.

Q. What are my payment options for 2016?
A. In 2016 Galilee Catholic School will offer the following payment options
   - Cash
   - Electronic Funds Transfer – BSB: 085-005 Account number: 865647356 Account Name: Galilee Catholic School. Please use your family ID as the payment reference. Your family ID is located on the top right of your statement.
   - Direct debit payment plan either from bank account or credit/debit card on a weekly, fortnightly or monthly basis form enclosed
   - Cheque
   - EFTPOS at front office
   - Centrepay payment plan are deductions direct from your centrelink payments on a fortnightly basis. Forms available from the front office.
IMPORTANT DATES TO REMEMBER:

- Payment Option Form due by: Monday 23rd November 2015
- Proof of Income due by: Monday 23rd November 2015
- *Book day $50 payable Thursday 28th January 2016
- *Fees due in full 31st March 2016
- School Card Applications due by: Friday 15th April 2016
- Fees 1st Instalment due by: Friday 12th February 2016
- Fees 2nd Instalment due by: Friday 13th May 2016
- Fees 3rd Instalment due by: Friday 12th August 2016

*unless an alternative payment plan has been arranged.

Contacts

If you would like to discuss payment options or have any queries in relation to your school fees please contact Kylie Taylor by one of the following methods.

Phone: 85579000
Email: finance@galilee.catholic.edu.au

“Welcoming > Respecting > Constructing”
Notes